

GENERAL INFORMATION TO THE CONFERENCE PARTICIPANTS

- Official language of the Conference is English.
- Only registered participants will be allowed to present their contributions and attend scientific and professional sessions of the Conference.
- One registered participant is allowed to present up to 3 contributions (lectures and/or posters) at the Conference.
- Presentations in the absence of presenting author or co-author will not be allowed.
- List of announced and presented oral presentations and posters will be included in the final report from the 7th Conference.
- Only unpublished and previously not-reported papers will be accepted.

INSTRUCTIONS TO THE AUTHORS

General information:

Accepted summaries of the plenary and short lectures and the posters will be printed in *Book of abstracts* and distributed to all registered participants prior to the Conference.

The authors of accepted summaries are encouraged, but not obliged, to submit their full papers to be published in *Proceedings of the 7th CMAPSEEC*. Prior to be accepted for publishing, the submitted full papers will be evaluated by reviewers selected by the Scientific Committee of the Conference. The CD version of *Proceedings* will be distributed to all registered participants prior to the Conference, along with other Conference material.

Abstract preparation and submission:

The abstract has to be concise. Relevant data about contribution should be presented clearly; the experimental design applied the obtained results and their appropriate evaluation, as well as the final conclusion. Please, try to avoid tables, diagrams, formulas and pictures.

Abstract should be submitted before the stated deadline at following e-mail address:

amapseec@mocbilja.rs

During the abstract submission, please provide e-mail address and contact details of the author for correspondence,

Technical details for abstract preparation:

The abstract should be written by the use of standard programs for text processing (providing *.doc or *.rtf type text files).

General	Language: English (UK) Font: Times New Roman Space: single Page format: A ₄ (29.7/21.0 cm); margins: 2,5 cm;
Title of the paper:	Font 12, capital letters, bold, cantered.
Name of the authors:	Please, leave one empty line between the title and authors. Follow the order: surname (family name), middle (initial) and the name. Font: 11; cantered, bold. Mark the names with numbers (in superscript). Presenting author should be underlined. No academic titles!
Institutions & full addresses:	Please, leave one empty line between the authors and institutions. Font: 10, cantered. Mark the institutions with numbers in superscript corresponding to the

author/s.
 Full addresses of institutions should be written following each institution name.

Text of abstract: Leave one empty line between the Institutions with full addresses and the text of the abstract.
 Font 12 (normal), justified.
 Length: max. 30 lines.
 Latin names: in italic letters.

Key words: Leave one empty line between the text of the abstract and the key words line.
 Provide up to 5 words.
 Font: 10, italic, normal.

Lectures preparation

Duration: Plenary lectures are limited to 30 minutes.
 Oral presentations are limited to 10 minutes.
 Discussions will take place following each presented lecture.
 Organizer will provide complete technical support for PC-based video presentations.

Full papers submission to be published in the Conference Proceedings:

Full papers should be submitted before the stated deadline at following e-mail address: amapseec@mobilja.rs
 During the full paper submission, please provide e-mail address and contact details of the author for correspondence.

Technical details for the full paper preparation:

Relevant data about contribution should be presented clearly.
 Tables, diagrams, formulas and pictures (if any) should be provided both ways, inside the full paper and also as the separate, properly named files (i.e. submit each diagram/photo/table as the separate attachments in the same mail with your full paper).

The full paper should be written by the use of standard programs for text processing (providing *.doc or *.rtf type text files).

General Language: English (UK)
 Font: Times New Roman
 Page format: A₄ (29.7/21.0 cm); margins: 2, 5 cm; space: single.
 Length: max. 8 pages.

Title of the paper: Font 12, capital letters, bold, centered.

Name of the authors: Please, leave one empty line between the title and authors.
 Follow the order: surname (family name), middle (initial) and the name.
 Font: 11, centered, bold.
 Mark the names with numbers (in superscript).
 Presenting author should be underlined.
 No academic titles.

Institutions & full addresses: Please, leave one empty line between the authors and institutions.
 Font: 10, centered.
 Mark the institutions with numbers in superscript corresponding to the author/s.
 Full addresses of institutions should be written following each institution name.

Summary: Leave one empty line between the Institutions with full addresses and the

	<p>summary of the full paper. Font 12 (normal), justified. Length: max. 30 lines.</p>
Key words:	<p>Leave one empty line between the text of the summary of the full paper and the key words line. Provide up to 5 words. Font: 10, italic, normal.</p>
Text of the full paper.	<p>It is recommended for the text to be organized in following chapters: Introduction, Material & Methods, Results & Discussion, Conclusion and Acknowledgements (optional) and References. The chapter titles should be in capital letters, centered, font size 12, normal. Leave two empty lines between the key words line and the first chapter title (INTRODUCTION), as well as between each of further chart titles. Font size of the text inside the chapter: 12 (normal) justified. References in the text should be stated as a numbers listed in the brackets. Follow the example: [1, 5, 7].</p>
References:	<p>List the references in the sequence of their appearance in the text. Font size 10; Write the authors names in capital letters, normal letters, and the title of the paper/book write in italic letters. Follow the example: 1. MARKOVIĆ, T. (year): „Title of the paper“, <i>Title of the journal</i>, vol., pages.</p>
Acknowledgements:	<p>Leave one empty line between the text of the full paper and the acknowledgements. Font 12, normal.</p>

Poster preparation and presentation:

Panels (size 120 x 80 cm, Portrait orientation) will be available for each poster presentation. Relevant data about contribution should be presented clearly. The first three best ranked posters will be rewarded by the organizers.

Poster should be attached before the corresponding poster session starts. The organizer will provide appropriate tools to enhance poster attachment (to two-sided adhesive tapes, scalpel, scissors, etc.).

Please note: At least one registered author is obliged to be present in front of his/her poster before the corresponding poster session starts. Otherwise, the organizer will remove the poster from the panel in due time.